

tools of the trade

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The Correct Way of Correcting

*The Correct Way of Correcting. Beverly Hills, California:
Roundtable Films, Inc. Film (color), 24 minutes, \$60 rental/
week. \$375 purchase.*

*(Thanks A' Plenty
Boss—Part 2)*

This film shows the impact of a supervisor's behavior on employee attitudes and performance. It suggests a positive approach to discipline and demonstrates how properly handled corrections can improve performance and morale.

The film encourages viewers to review old procedures and learn new and more productive behaviors, behaviors that will focus on the mistakes and not on the persons who made them.

Optional open-ended questions at the close of the film may be used to encourage viewer participation.